



SPECIALTY DESIGNATION CRITERIA

(for Professional Members)

Professional Members specialize in areas of expertise known as “specialty designations.” When initially applying for professional membership, consultants are required to apply for at least one designation and may choose to apply for as many categories as applicable. Professional members may apply for additional specialty designations at any time during the course of membership. Adding a specialty designation informs clients / client families of the breadth of a consultant’s expertise.

To apply for one or more specialty designations, provide the requested documentation listed below and send to: Janice Berger, IECA Manager of Member Services, 3251 Old Lee Hwy, Suite 510, Fairfax, VA 22030; or Janice@IECAonline.com. For questions or information call 703-591-4850, ext. 13.

College Designation (C)

- Provide the number of years worked with college/university clients.
- Provide the number and names of colleges/universities visited and assessed in the last three years, and include the month and year of each visit. A minimum of 50 visits to individual institutions is required.
- Provide the number of individual clients placed over the last three years (pertaining to this designation) while in independent practice, and a list of colleges/universities in which clients enrolled.
- Briefly describe your professional experience in this area and the services you provide.

School Designation (S)

- Provide the number of years worked with boarding and/or day school clients.
- Provide the number and names of boarding and/or day schools visited and assessed in the past three years, and include month and year of each visit. A minimum of 25 visits to individual institutions is required.
- Provide the number of individual boarding and/or day school clients placed while in independent practice over the last three years, and include a list of schools in which clients enrolled.
- Briefly describe your professional experience in this area and the services you provide.

Other Designation (O)

- Explain the consulting services you provide and why you would like to obtain the Other (O) designation. (the services provided in this designation should not fit into any other category)
- Provide the number of years worked with these specific clients.
- Provide the number of individual clients placed over the last three years (pertaining to this designation) while in independent practice, including a list of programs/schools/activities in which clients enrolled.

The following three specialties require a supplemental application which may be downloaded from www.iecaonline.com/membership.html, then click on “Membership Applications.”

Learning Disabilities Designation (L)

Special Needs Designation (N)

Graduate School Designation (G)